



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	RAYAT SHIKSHAN SANSTA'S SOU.MANGALTAI RAMCHANDRA JAGATAP MAHILA MAHAVIDYALAYA,UMBRAJ
• Name of the Head of the institution	PRIN. DR. KAMBLE SANJAY MADHAVRAO
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02164295001
• Mobile No:	9890706292
• Registered e-mail	rssmmuks@yahoo.co.in
• Alternate e-mail	dr.sanjaykumar.mkr@gmail.com
• Address	AT POST-UMBRAJ ,TAL.KARAD, DIST. SATARA
• City/Town	Umbraj
• State/UT	Maharashtra
• Pin Code	415109
2.Institutional status	
• Type of Institution	Women
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Shivaji University, Kolhapur				
• Name of the IQAC Coordinator	MALGE M.L.				
• Phone No.	02164295001				
• Alternate phone No.	9421141868				
• Mobile	9552379425				
• IQAC e-mail address	mlmalge99@gmail.com				
• Alternate e-mail address	rssmmuks@yahoo.co.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.mrjcollegeumbraj.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.mrjcollegeumbraj.in				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.66	2018	02/11/2018	01/11/2023
6.Date of Establishment of IQAC			27/01/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institution	Economical Backward college	Shivaji University	2020-21	75000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Organised webinars & workshops 2. Workshop on new education policy 2020 organised in collaboration with Anantrao Thopte Mahavidyalaya Bhore 3. Monitoring of Teaching learning and evaluation process in the college 4. Formal MoUs with other institutions 5. Prepared Academic calendar 6. Conducted online lectures and examination 7. Inspired faculty to engage themselves in the research work 8. Conducted IQAC meetings 9. Initiated professional program 10.Submitted AQAR in time</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To initiate more skill oriented courses	Ten Skill based courses conducted	
To encourage faculty To Publish Maximum Research Paper	14	
To improve exam result	98%	
To Sign MoU with other institute	Ten MoUs	
Cultural Activities	Organized online cultural Programme	
To Submit AQAR in Time	Submitted in time	

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td>College Development committee</td> <td>10/12/2021</td> </tr> </table>		Name	Date of meeting(s)	College Development committee	10/12/2021
Name	Date of meeting(s)				
College Development committee	10/12/2021				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2020-21</td> <td>15/01/2022</td> </tr> </table>		Year	Date of Submission	2020-21	15/01/2022
Year	Date of Submission				
2020-21	15/01/2022				
Extended Profile					
1. Programme					
1.1 Number of courses offered by the institution across all programs during the year	2				
<table border="1"> <tr> <th style="background-color: #cccccc;">File Description</th> <th style="background-color: #cccccc;">Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;">View File</td> </tr> </table>		File Description	Documents	Data Template	View File
File Description	Documents				
Data Template	View File				
2. Student					
2.1 Number of students during the year	291				
<table border="1"> <tr> <th style="background-color: #cccccc;">File Description</th> <th style="background-color: #cccccc;">Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;">View File</td> </tr> </table>		File Description	Documents	Data Template	View File
File Description	Documents				
Data Template	View File				
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	146				
<table border="1"> <tr> <th style="background-color: #cccccc;">File Description</th> <th style="background-color: #cccccc;">Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;">View File</td> </tr> </table>		File Description	Documents	Data Template	View File
File Description	Documents				
Data Template	View File				

2.3	10
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	16
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	16
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	1514683
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	50
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	

The delivery of curriculum is carried out in a well-planned and documented process by the institution. The college, is affiliated to Shivaji University, Kolhapur . So, the institution follows the curriculum of the same University. The curriculum is published by the University on its website and made available free access to all the stakeholders. After every three years the syllabus is revised. When the University organizes workshops on the revised curriculum, suggestions from the concerned subject teachers are obtained. Accordingly, the changes are included in the curriculum. Based on the prescribed curriculum the institution implements effective curriculum delivery. The prospectus of the college includes subject wise paper number and the titles of the papers. The curriculum is available on college website and its access is free to all its stakeholders. Besides this, the copies of curriculum are also made available for the usage of students and faculty in the college library. At the beginning of the semester the faculty prepares the plan of curriculum delivery. The faculty of concerned subject orally provides details of curriculum and circulates the curriculum among the students. The Principal of the college informs the faculty to implement and complete the curriculum effectively.

The syllabus of short term courses such as Certificate course in Spoken English and Tally is designed at the institution level. Shivaji University's Department of Adult and Life long Education and Extension Work publishes its curriculum in booklet form and makes it available to all the stakeholders. The institution has the tie up with these departments and follows the curriculum of these departments. The college runs Balwadi Teacher Training and Basic Yoga short term courses. The teachers in their interaction with students in classroom also orally give the idea of curriculum to the students. The curriculum of remaining short term courses is framed by the faculty of college and the trainers of the course. At the beginning of the short term courses, the curriculum is provided in the class. Each and every semester the head of the department organizes the meeting of the faculty and takes the review of syllabus. At the end of the semester and before the examination the faculty submits the report of syllabus completion to the principal of institute. The departments conduct regular unit tests and semester wise preliminary examination and the progress in the examination which shows the effective delivery of curriculum. For the enhancement of professional development five departments of the college have signed MoUs. Marathi department has MoU with Marathi Teachers Association in Shivaji University and other departments have MoUs with their respective subject institutions.

The result of our institution and overall development of girl

students shows that the faculty members implement effective delivery of curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.unishivaji.ac.in/uploads/syllabus/2020/syllabus-2020-21/BA/english/B A III %20Englis%202020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Sou. Mangaltai Ramchandra Jagtap Mahila Mahavidyalaya, Umbraj is affiliated to Shivaji University, Kolhapur and college prepares academic calendar. Academic calendar of college is prepared in line with the University calendar including weekly working days and holidays, Government holidays, internal assessment program, other programs schedule, sports day, cultural day, first and last working day of semester which is approved by College Development Committee. Approved academic calendar of events is circulated to all the staff and published at prime places to the information to the students and also uploaded on the college website for information and compliance. The academic calendar of the institute is planned well in advance based on the calendar provided by the University. It is then displayed on the notice boards for the convenience of the students. Teaching plan and class time-table are prepared based on the academic calendar. The class time-table is distributed to the students through whatsapp group.

The institution has a separate examination cell. Examination cell co-ordinator prepares internal assessment time- table 15 days in advance as per the scheduled dates in CIE and the same is notified and circulated to students and staff. CIE includes four tests, four assignments, preliminary examination, seminars and projects. The examination cell maintains flexibility while preparing internal assessment. Before starting of each internal assessment test, assignments are given to the students for each subject which includes home-work, notes etc. Seminars are carried out by the students on particular topic in a subject during the respective subject class. Similarly project topics on prescribed syllabus are

allotted to the students and they are expected to complete them. In addition to it, as per the University guidelines the examination cell conducts other mandatory exams of each class such as, Democracy, Election and good Governance for B.A. I and B.Com.I, Resume, report and Proposal writing skill for B. A. II and Entrepreneurship development skill for B. A. III.

So the institution adheres well planned academic calendar for the smooth conduct of curricular, co-curricular and extra curricular activities.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

228

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

289

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates cross cutting issues related to gender,

environment, human values and professional ethics into the curriculum. The college follows the curriculum designed by Shivaji University, Kolhapur. The college itself cultivates these values through organizing various activities in the college. The environmental issues are addressed with the program like tree plantations, plastic free campus, in the college campus and also in the adopted village by the NSS through Special Camp and Regular Activities. The clean and green campus campaign is also implemented in the college and this is done through the extension activity of NSS through Special Camp & Regular Activity. The college has its own solar energy system. Through this the college saves the traditional fuel and ultimately saves the ruin of environment. The awareness of these environmental issues are created among the students and faculty. The Shivaji University Kolhapur has introduced Environmental Study as the compulsory subject to the B.A. Part-II, through which students get much more environmental awareness.

Human values play very important role in the human life. Human values such as politeness, courtesy, civil behavior, cooperation, morality, humanity, honesty, kindness, sympathy, social integrity etc. are included in the syllabus of English. Hence human values are inculcated among the students through diverse activities conducted by the institution. The college and its cultural committee gives keen attention towards the celebration of birth anniversaries of great Indian leaders. The college celebrated various days like World Population Day, Teachers Day etc. organised Exhibitions by commerce department. Every day under the instructions of Director of Physical Education before the beginning of routine work of teaching-learning, the national anthem is sung by students.

Gender sensitization is one of the important cross cutting issues included in the syllabus of subjects like Hindi, English and Sociology.

The college inculcates professional ethics among the students through the short-term courses such as Balwadi Teachers Training Course and ninemore Short Term Courses during the academic year 2020-21. The students are imbued with professional ethics like professional skill and competence, confidentiality of information, honesty, integrity, objectivity, customer satisfaction etc. These professional ethics are included in Commerce syllabus.

Along with this, the core values are also taught through various interdisciplinary subjects like Social Reformers of India, Public Administration and Democracy, Elections and Good Governance.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

315

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://mrjcollegeumbraj.in/index.php/feedback-analysis/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

107

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Response:

At the beginning of academic year Admission Committee is formed. After the completion of admission process of B.A. and B.Com. The College conducted the diagnostic test at the entry level only. The question papers are set for these batches as per the difficulty level and the learning ability. On the basis of 10+2 class results students are categorized into two batches. Slow learners and advanced learners. Those students who got below 50% marks are considered as slow learners and those who got above 50% marks are treated as advanced learners. For the slow learners separate remedial coaching, class tests, home assignments, unit tests are conducted in the college. And the record of remedial coaching, unit test, class test, home assignments, seminars, group discussion, etc. have been maintained at department and committee levels. To the students who listed in the advanced learners, to them the institute made available merited scholarship, subject wise extra question set, extra books are provided to them. To increase the research activity, the advanced learner students are encouraged to participate in Avishkar, Self-Study Report, the parent institution Rayat Shikshan Sanstha organizes state level quiz competition and debating competition every year. We motivate our advanced learners' students to participate in the various competitions. The College also encourages both the slow learners and advanced learners to write articles, research articles, essays, poems and documentation of educational excursion report in college magazine Triveni. The College also provides e-books, e-journals, research journals etc. through N-List and college library to all the students including the students from these batches. This college provides special attention to socially and economically backward classes who are beneficiaries in these batches. In special

cases college are also provided the psychological counseling by the faculty of the psychology. The progress of these two batches is observed after final university semester wise examinations. The results were found to be better than the previous year classes. Studentsshowactive participation in seminars, group discussions, cultural activities, sports activities and debate competitions held in the college every year. and others colleges.The students also take activeparticipation in various departmental activities. At the seminar activities, the studentsuse ICT tools such as PPT, YouTube resources, Rayat Knowledge Bank, etc. Thus, the college strives for overall progression of the slow and advanced learner students. IQAC of the collegetakes initiatives inthis scheme through meetings and regular dialogues with the all heads and faculty members.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
291	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response

The institution has been taking lot of efforts to improve the learning experience of the student such as question answer method, Group Discussions, class Seminars, Role-playing, Debating, the student centric methods like Experiential Learning, Participative Learning and Problem Solving Methodologies are also used in the institution. English Department motivatesthe students for effective communication and deep understanding of literature. They are asked to observe perspectives of different characters in contents. Hindi Department conducts Kavyavachan and geet gayan. It also provides

screening of reputed plays in Hindi. Marathi Department is given free choice to select any semantic structure to experiment with. The classes of social sciences deal with cooperative learning methods where different concepts are disseminated among the students based on their experiments of co-operation with each other. Commerce Department engages students to the market visit. All faculties are also using Participative Learning Method to make the learning process successful. As the participating method the language classes are encouraged to student to involve in dialogues with each other, it was useful for to develop communication skills of the students. However, it is used in the commerce classes to increase their vocabulary. The teachers use the question answer method and encourages students to express themselves regarding the topic. The questions are mainly concerned with general knowledge of the topics and the faculties continuously track the students in these procedures. In the classes of language and social sciences are frequently used the Problem-Solving Methodologies in the teaching-learning process. The students are expected to use systematic policy to learn the topics of these subjects. Students are motivated on thinking and use alternatives if they are solving some problem. However, the students have full opportunities to use newly acquired knowledge in real-life activities. Students have understood the difficulty and they describe barriers with several explanations to it.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Response

ICT is very much useful to teachers and students. It plays a very vital role in the teaching and learning process. ICT tools make teaching and learning process very collaborative and cooperative instead of the traditional method of teacher-talking and students listening. The institution has always been improving innovation and creativity in its teaching-learning process. In this digital world, the use of ICT is very significant for giving opportunities for students to learn the advanced technology for their better career. The teachers have used the ICT based teaching methods in various

classes to enhance creative thinking power of the students. During Covid-19 pandemic, the faculties have used different apps such as Zoom, Google meet, Webex etc. These apps are helpful for students and teachers for online teaching-learning process. The Institution has purchased four web cameras for effective online teaching. The teachers from the institution have prepared their individual PPTs of their concerned subjects. The faculties have also provided the PDF notes, PPTs, video lectures and study materials on their emails, Facebook accounts as well as whatsapp groups. The institution are provided the internet facilities in the college campus, where the students are search and download the educational material on its class room teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://mrjcollegeumbraj.in/index.php/knowledge-bank/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

244.6

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Response

Examination committee is formed at the beginning of the academic year. The examination committee prepares internal examination time table and it distributes to all the departments and for the information to the students the same time table displayed in the notice board. The time table is implemented throughout the academic year. According to the time table all faculty members conducts unit test, home assessments, semester end exams, seminars project works. The answer books rigorously checked by the faculty it was circulated to the students and each and every student has given the instructions to improve. In the next time the faculty sees the same mistake are not done by the students. All these records show to the exam department. The exam department arrange the meeting of faculty and the instructions are given to the faculty. The details regarding to the exam are conved to the head of institution. In the parent meet results are shown to the parents and required instructions are given to the parents. Besides this university exams are also conducted by the exam committee of the college specially B.A. I and B.Com. I exams CAP are arranged in the college all the faculty participated in evaluation work. So the mechanism of internal assessments transparent and robust.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The institution is affiliated to the Shivaji University, Kolhapur and it follows the mechanism of the University to deal with internal and University level examination related grievances. The mechanism to deal with examination related grievances is transparent, time bound and efficient. If the students has any grievance related to the Examination have been attended by this Cell in time. Such as assignments, tutorials, tests, preliminary examination, seminar, project, the student can communicate it directly to the junior supervisor. The Examination Committee is set up to solve grievances arising at internal examination at the college level. The chairman of the examination committee works as Controller of Examination. And Senior Faculty members is generally in charge of the Position. If the grievances observed in internal examinations then such cases are

referred to the committee. If the applicant is not satisfied, student can apply on simple paper to the Principal stating the issue in full. The Principal consults with the chairman of the examination committee, IQAC coordinator, the Chairman of discipline committee and the Chairman of anti-ragging committee. After observing the alleged issue carefully, the committee takes appropriate decision and action then the student satisfied there is a separate provision for redressl of grievances related to university examinations. Students' are free to submit proper application to the controller of examination, Shivaji University, Kolhapur mentioning the exam grievance. It is communicated to university. Grievance committee appoints examiner for revaluation, reassessment. If the student demands for photocopy of the answer book. Then the university examination department provides the photo copy of answer book then the student claims and after that university exam department taking in to consideration the claims of student takes the action. Moreover, the Examination Committee of the institution follow up these grievances by appropriate correspondence to the university. The whole process is transparent, time-bound and efficient.

File Description	Documents
Any additional information	View File
Link for additional information	www.uni.shivaji.exam.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The College is affiliated to the Shivaji University, Kolhapur. The institute follow all the rules and regulation of the university. The institute prepareds and put forward outcomes. To the different programs Students are made aware about Program outcomes and course outcomes at the beginning of the every academic year. The programme outcomes and course outcomes displayed in the prime places in the institute. The institute declares the Program outcomes and course outcomes through its prospectus, college magazines and institutional web side. Every subject teacher are communicated to the students attending Program outcomes and course outcomes in the class. Every subject teacher takes care to make every student aware about Program outcomes and course outcomes during the academic session. Course

outcomes are very specific for different subjects syllabus. The fulfilment of Program outcomes and course outcomes - curricular and extra-curricular activities are conducted in every academic year. Each department conducts such academic and non-academic curricular and extra-curricular activities in there department level. Also certain activities like NSS are conducted at college level. Student performance in university examination and other activates are played vital role to observing achievement of the course outcomes. The institute takes Student feedback at the end of academic year. The feedback is very helpful to observe achievement of Program outcomes and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://mrjcollegeumbraj.in/index.php/program-outcomes-and-course-outcomes/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response:

The process of attainment of programme outcome and course outcome are starts from appropriate time at the framing of curriculum the courses for first year to third year in a three year degree program. The programme outcome and course outcomes is classify the knowledge acquire to the students. This is related to the skills and behavior of the students. Programme outcomes are attained through the attainment of course outcomes. In this institute continues evaluation is done to measure the attainment of programme and course outcomes. The subject teacher arranges class test and Home assignments, class seminar. After the assessment is done teacher decide which policy is used to improvement. Teachers are also use the seminars and group discussions to observe the thinking ability and presentation skills of the students. It helps to measure the attainment of programme outcomes and course outcome. Some of the faculty are also arrange quiz competition, debits competition and assess the knowledge and information of the students. By using curricular and Co-curricular activities teachers observe the behavioral outcome of the students. Besides it every department is analysis the students' performance of semester end examination in their subject.

The attainment of programme outcome and course outcomes are evaluated by the conducting examinations. The exam results of our institution are always higher than the university. The co curricular activities are conducted in the institution. The students participated in the cultural activities, social activities and sports. The team of institution always participates in youth festival conducted by university. The NSS unit of the college conducts society related activities. The students participate in the activities. The sports department conduct various events. The students participate sports activities and achieves the ranks in the sports. The placement cell of the college takes care, students should be placed. Some of our students placed in government & private sectors. The outcomes of our institute is the overall development of the students and institute observe through various evaluative methods.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://mrjcollegeumbraj.in/index.php/result/ http://mrjcollegeumbraj.in/index.php/placement-cell/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

45

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://mrjcollegeumbraj.in/index.php/feedback-analysis/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution always tries to the holistic development of the students and to achieve the targetvarious activities carried out in the college and also in the neighborhood community. The academic

year was affected by the corona pandemic so that the limited extension activities are carried out. The students of the NSS unit undertaken the activity the neighborhood community to distribute the mask to the and this distribution of mask taken place in the small village kalantrewadi. Side by side the students created awareness among the peoples regarding to the corona. The mask which was distributed were collected from the peoples as a donation. The second social activity which was carried out in the community was the donation to the flood affected people. The grain were collected from the people as donation and distributed to the affected people. Besides this when there was relief from the corona the students of the college cleaned the college campus and also the neighborhood community. Through such type of activities the institution keeps the objective that is the students should know the social issues and should be aware of this issues and have their contributions to solve this issues. By doing this students of the college sensitize and the sole purpose of these activities are is the holistic development of this students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

270

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sr. No.

Floor

Lecture Hall No.

No.

No. of PC

No. of Laptop

PC with Internet Facilities

ICT/LCD Projector

Total No. of LCD

1

Ground Floor

College Office

1

2

1

Yes

2

Principal Cabin

1

1

Yes

Screen

3

IQAC Office

1

1

Yes

4

Language Lab

1

2

Yes

5

Computer Lab

1

23

Yes

6

Waiting Room

1

7

Staff Room/Department

1



6

Yes

8

Gents Toilet

1

9

Ladies Toilet

1

10

1st Floor

1 (Classroom) Sociology

1

1

Yes

1

11



2 (Classroom) History

1

1

Yes

1

12

3 (Classroom) Hindi

1

1

Yes

1

13

4 (Classroom) Marathi

1

Yes

1

14

5 (Classroom) English

1



Yes

1

15

NSS Office

1

16

Reading Room

1

17

Library

1

3

Yes

18

Ladies Room

1



19

2nd Floor

8 (Classroom)

1

1

Yes

1

20

9 (Classroom)

1

1

Yes

1

21

10 (Classroom) Psy./Geo

1

1

Yes



1

22

11 (Classroom) Com/Eco.

1

2

1

Yes

1

23

Examination Section

1

Yes

24

Seminar Hall

1

1

Yes

Yes

1

25



Ladies Hostel Building

Gym

1

26

Canteen

1

27

Sport Dept.

Separate Room

1

1

Total

27

48

2



10

College was started in 1989 by the Rayat Shikshan Sanstha's, Satara to facilitate the education of girls only. As a result, the girls in the area were able to make good progress in education. In order to impart quality education to the students in the college, the work of imparting education based on information technology is done along with the traditional teaching method. In it P. P. T. slides, video lectures, providing internet based information, taking online exams, question paper bank, using L. C. D. projectors for teaching. The college also has a well-equipped and up-to-date library through which book bank and reference books are provided to the students. Free internet facility is provided in the library for all students and staff. The college building is two floor. It has a total of 10 classrooms. It has principal cabin, computer lab, language lab, IQAC office, staff room, three washrooms. The ladies hostel and canteen are in separate buildings. The college library is up-to-date and spacious. It has various magazines, newspapers and excellent books. Exchanges are made using software in the library. Old question papers bank are also made available to the students. A Library Advisory Committee has been set up to ensure proper operation of the library. It is used to make the right decision about the library. This is very nutritious for the progress of the library. Necessary Books are purchased regularly. The opinions and requirement of students and teachers are taken into consideration when purchasing books. The library is cleaned regularly. The independent sports department of the college is run by the Director of Sports. Various competitions are organized. There is an independent gym and yoga center. Yoga classes are also run. Students participate at district and university level. The college has an up-to-date and independent computer lab. It is used by students, teachers and non-teaching staff. Students use the lab to gain new knowledge and career information. Teachers use labs to create PPTs, videos. A Tally course is run for the student using the lab. Many students have successfully completed this course. During the lockdown, computer labs could be used extensively for online lectures. All the classrooms in the college connected with internet and L. C. D. are equipped with projectors. Cleaning is done regularly in each classroom. Dustbins are provided for disposal of small waste generated in the classroom. For proper use of electricity LED bulbs are fitted. Also, when closing the classroom, the attendant turn off all the lights, so that no electricity is wasted. The responsibility of cleanliness of the college has been assigned to the non-teaching

staff of the college. Therefore, cleanliness is maintained in the college. All the protective walls have been erected for the safety of the students and to prevent any interference from outsiders. Night watchman are also present at night. A college development committee has been set up for the continuous development of the college. This committee controls the functioning of the college and contributes to its development. During Corona period, spraying has been done from time to time by correspondence with the Gram Panchayat. This helped control the corona infection. A meeting of all the department heads and subject heads of the college is held to review the work. Emphasis is placed on innovative work. Special emphasis is laid on quality enhancement of the college and efforts are made to increase the participation of students in each program.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Various committees have been set up in the college to speed up the work of the college and to give scope to the artistic talents of the students. The cultural committee plays an important role in this. Events are organized on various occasions. Students are also encouraged to participate in programs organized by other colleges. Participation in cultural events helps in the development of the personality of the student. Determine the latent talents of college students through cultural committee, give them a platform. Such works are done with priority. The college auditorium is used for cultural events and rehearsals. Musical instruments are also rented as required. Apart from the cultural programs of the college, the students also participate in the online youth festival of Shivaji University. The college has an independent sports department, through which efforts are made to increase interest in sports and to strengthen the health. Because both exercise and book reading are important. Various sports are practiced in the college. These include running, shot put, plate throwing, javelin throwing, long jump, kho-kho. Through these games, attention is paid to the participation of girls in rural areas in sports. Indoor games such

as chess, table tennis and carom are also made available. They are given sports training according to the interests of the students. Since there is a regular physical director in the college, the students get regular guidance in sports. Therefore, the interest in sports is increasing day by day and students are participating in sports. The colleges have separate gymnasiums with the following exercise equipment available. 1) leg curl extension 2) Bench shoulder press 3) leg press 4) Standing Calf 5) Lag pull down 6) Hip dips chain up 7) Twister disk 8) Abdominal board with ladder 9) Bicep deck pulley 10) Elliptical cross trainer 11) Exercise cycle 12) Treadmill machine 13) Weight Bar 14) Hyperextension Machine 15) Plates 16) Dumbbells. Physical director are working in the gymnasiums of colleges. Also from time to time programs for mental and physical well-being are organized by the sports department. The importance of yoga is growing worldwide and many people have completed yoga courses online during the Corona epidemic. Your college runs yoga courses long before the Corona period. There are independent trainers for that. Books about it are also available in your college library. Yoga courses are used to help students maintain good mental health, as well as provide opportunities for them to work as yoga trainers. There is a playground in front of the main building of the college. It is cleaned regularly. Adjacent to the main building is the sports department. There is a playground in front of the main building of the college. It is cleaned regularly. Adjacent to the main building is the sports department.

<https://drive.google.com/drive/folders/12DuPaIEsB6KVdXHZAyxIToxqFST4WOhu?usp=sharing>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/folders/12DuPaIEsB6KVdXHZAyxIToxqFST4WOhu?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

9+1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1514683/-

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library was started in 1989 along with the establishment of our college. Libraries have been making steady progress since its inception. Books are procured as required. The library provides books, journals, online resources, reference services, information services. In our library, along with books newspapers-3, C. D.-58, Cassette-10, Map-25, Bound magazines-17. The college library has entered into a memorandum of understanding with other libraries. A Library Advisory Committee has also been set up to assist the Library. The work of the library is controlled through the committee. It also helps in making important decisions. The library provides an INFLIBNET N-LIST E-Resource facility for faculty by providing user id and passwords. Through n-list library has provided

6,000+ e-journals and 31, 35,000+e-books on various subjects.
'LIBRERIA' software is a premier state of art Library management system, designed and developed by Maharashtra Knowledge Corporation Ltd.(MKCL) to meet the needs of libraries both large and small. This software is developed by computer experts and is user friendly. Software is a web-based, integrated, multi-user, multi-lingual package. The software is designed to automate all functionalities and operations of library according to international standards. Libreria offers an efficient, flexible, cost effective and user-friendly systems for Academic libraries, Colleges, Corporate houses as well as Public libraries.

- Library Software

Sr. No

Name of the ILMS software

Nature of Automation

Version

Year of Automation

1

LIBRERIA

Fully

LIBRERIA Version 2.0.3715.28728

2015

Link:- <http://libreria.org.in/SMRJMLlibumbraj/Home.aspx>

Features of Software:-

Powerful Search Engine -OPAC

Easy search for finding resources anywhere in your library

Easy Classification -Barcode and Spine Label Generation

Easy Operations for Circulation

Easy Navigation and Updating

Reports

User Friendly Navigation

Modules:-

Master Data

Book Management

Accessioning

Membership Management

Circulation

OPAC

Catalog

Reports

Administration

Web OPAC Screen shot:-

Web OPAC Link-

<http://libreria.org.in/SMRJMLlibumbraj/OPAC/SearchField.aspx>

Library Services

- Free internet facility
- N-list E-resources
- Marathi and English Newspaper
- Periodical Service
- Reading Room
- Readers Club
- New Arrivals (New Books)
- Geography Map

- Old Cassette and CD
- Bound Volume of Periodical
- Open access of library
- Book Bank facility for Students
- Reference service
- Inter-library Loan Scheme
- Competitive Exam Books
- Earn and Learn Scheme
- Information service for all
- Membership for villagers
- Organising various programme related library

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://libreria.org.in/SMRJMLlibumbraj/OPAC/SearchField.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

50105/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

313

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Academic work is done by using new technologies to suit the changing times and changing educational goals and strategies. L. C. D. projector is fitted in all classrooms of the college. To enhance the quality of students through this projector, every faculty in the college is teaching through ppt. In addition, most of faculty have created YouTube channels. Some have created videos of the course through YouTube link. They are shown to students. As well as C. D. and pictures, maps and movies related to the subject are shown. Expert lectures are organized through online webinars to enhance the knowledge of college students. Media like Zoom, WebEx, and Google Meet is used for this from time to time. During the global corona epidemic, the entire day-to-day operations of the college began online. The teachers conducted online teaching activities do not suffer the students academically. Its main purpose is to create a conducive environment for students to study. The college has biometric attendance facility for teachers and non-teaching staff. A seminar hall with state-of-the-art facilities has been set up in the college. It is used during various events. The college has an up-to-date computer lab through which students are taught Tally, MS-Office. Apart from this, typing tests of Government of Maharashtra

are conducted in this lab. In it students are given computer training. These courses are conducted under Commerce Department. During the Corona epidemic, all teachers used these facilities to conduct online lectures. Students are provided free internet access in the library and lab. Students check their online information and use it for their study. C.D. and cassettes on important subjects are available in the college library. A language laboratory has been set up in the college. In the language lab biyani software is launched and it is updated time to time. We use it to develop language skills in students with the help of language lab. Class-wise and subject-wise Whatsapp groups have been formed so that students can be contacted quickly and all the information related to the study is delivered to the students in time. Students' objective type online exams were conducted during the corona outbreak. Annual subscription of N-list is paid annually through the college library. E-books and e-journals are provided to the readers through N-List. For this, each teacher has a separate user ID and the password is given. 17 important web-links are given on the website of the college. Also web links of important newspapers in 9 English, 9 Marathi and 5 Hindi languages are provided.

Web-link:-

1. <http://mrjcollegeumbraj.in/index.php/web-link/>
2. <http://mrjcollegeumbraj.in/index.php/news-paper/>

Classrooms with LCD facilities:-

-

Seminar halls with ICT facilities:-

<https://drive.google.com/drive/folders/1BpxFSdbStEsp9g9SzMIOxNSlDodqRE0U?usp=sharing>

Computer Lab:-

https://drive.google.com/file/d/16MX9cm-wb_ydYmiD3XQeOIQgT6ys8CjD/view?usp=sharing

Language Lab:-

<https://drive.google.com/file/d/1ZcFUuwTLYAWnqOZVOWeQ4iPBVkg9xKrU/view?usp=sharing>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

117500/-

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college was established by Rayat Shikshan Sanstha's on 15th June 1989 for the education of girls. The main building of the college is two storied and adjacent to the building is the sports department. Also a hostel has been set up from UGC fund for girl's accommodation. Administrative office, principal's office, staff room, NAAC room, language laboratory, computer lab, toilets for men and women have been set up on the ground floor of the main building of the college. The ramp is designed to accommodate students with disabilities. Lecture Hall no. 1 to 5, library, study room, water filter, ladies room, N. N. S. offices is on the first floor of the main building of the college. Examination section, Commerce staff room, Seminar Hall and Lecture Hall no. 8 to 11 is on the second floor of the main building of the college. On the north side of the main building are the ladies' hostel, canteen, and gymkhana.

The following procedure is followed by taking care of all the above mentioned matters. After inspecting all the buildings, the maintenance is required and the place is repaired in consultation with the principal and the college development committee. All the campuses and classrooms, offices, all the departments of the college are cleaned daily by the peon. The toilets in the college are cleaned by outsiders. All the departments of the college are electrically connected and for its maintenance and repair, external technicians are called in to replace the fan and bulb as required, repair the equipment, fittings. The college has optional arrangement of solar generator and diesel generator to keep the work going in case of power outage and its maintenance is done from time to time. The college has its own computer and language laboratory as well as all classrooms with LCD projectors. The staff room, library, office, principal's cabin, seminar hall also have computers and the college has appointed seasonal computer experts for its maintenance and repair. He regularly updates computer, handling new technical

matters, minor maintenance, printer repairs, toner replacement, Xerox machine repairs and internet connection. The college has furniture for student seating arrangements and internal departments. It is also regularly maintained and repaired by an outsider.

The college has three acres of land in its name and has a playground in front of the main building of the college. Non-teaching staff and outsiders work on the grounds. N. N. S. Department of the College and Umbraj Gram Panchayat Office is assisting in cleaning the ground. The library is the heart of the college. The college has an independent and up-to-date library. Books are purchased every year according to the needs of students and teachers. For this, lists are requested from various publishers as per the university syllabus. Books are purchased with the permission of the principal. Thematic magazines are regularly purchased. The library has an abundance of references and textbooks and the library is computerized. An independent library advisory committee has been set up for the maintenance of the library and a librarian and two assistants are working. Maintenance is done through them. The library is sprayed from time to time with regular cleaning. Bookcases are repaired and painted from time to time. Damaged references are taken by binding. Books dropped from the syllabus are canceled. Software is used to facilitate the work of the library. E-books and e-journals are made available through NLIST. Their annual subscription is paid regularly. Regular newspapers are made available in the library and its monthly subscription is paid. A health center has been set up in the college's ladies' hostel and doctors, nurses and Asha workers from Umbraj Primary Health Center visit the students from time to time for free health check-ups. The college has an up-to-date gym. Apart from this, the college has indoor, outdoor, gymnasium and yoga sports. Exercise equipment in the gym is regularly inspected and repaired by an expert. Exercise equipment in the college gym is purchased through a reputed dealer through Rayat Shikshan Sanstha's. A security guard has been posted at night for the internal security of the college. Ex-servicemen are deployed at the college gate from 8 am to 8 pm for security outside the college. In addition, 24 hours maintenance is done through web camera.

Senior clerk, junior clerk and peon are working in the administrative office of the college. They deal with university correspondence, government correspondence, social welfare correspondence, institution correspondence as well as students and teachers. For this, stationery is procured at local and institutional level. Many quotations are requested if the amount goes above Rs.5000 / - while making any purchase for the college. The college has an independent procurement committee and its

chairman is the principal of the college. The order is given to the dealer by selecting the best quality and lowest priced quotation from the received quotation. Food canteen facility is available on the ground floor of the college ladies hostel building. Foods that are nutritious for the health of the students are on sale. The food canteen is open throughout the day.

The following courses have been introduced in the college to inculcate in the students an interest in industry and business in the age of competition. Beauty Parlor, Fashion Designing, Cookery, Spoken English, Tally, Office Automation, Housekeeping. Students' inclinations and preferences are taken into consideration while admitting to this course. So that the student will be helped to become self-reliant. A trained faculty is appointed for this purpose. A Competitive Examination Guidance Center is functioning to provide opportunities for college students in administrative and banking services. Expert and experienced mentors are invited to teach at the center. Regular guidance is given by college professors. The above procedure is followed to ensure smooth functioning of the college.

: <http://mrjcollegeumbraj.in/index.php/administrative-office/>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	: http://mrjcollegeumbraj.in/index.php/administrative-office/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

188

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the NAAC guidelines there are seven stakeholders out of that student is a important stake holder. These students selects their representative, then the representative forms student council.

The student council plays very important role in a college development. As per the directives of Maharashtra Government University Act 1954 Clause 40, Students Council is formed in the colleges. The topper students in each class is selected as a class Representative (CR), beside this one representative from each department as NSS, Sports, cultural department is selected as CR. Two students are nominated as CRS by the principal from reserved category. Elected CRs selects university representative, who works as University Representative(UR). Apart from the students council there were many students involved in other extra curricular activities .some activities were conducted at the department level.Important events such asTeacher's Day, Women's Day etc. were arranged by the students. All the students also take active participation in all activities. In the residential camp of NSS, all the students contributed as volunteers in the success of NSS camp.

The institute involves students in various bodies. The mandatory bodies (committees) students are involved such as CDC , Purchase committee, BC cell, Anti ragging committee , anti sexual harassment committee, NSS and Sports beside this the students are involved in the various administrative bodies of institution. In the academic year 2020-21 the students are involved in such committees but due to the Corona Pandemic the physical participation of students was less but the students are participated on the way of online participation

File Description	Documents
Paste link for additional information	http://mrjcollegeumbraj.in/index.php/committee-list/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes ,there is a alumni association in our college. but it has been notarized due to covid-19 we could not registered it under society registration act 1860 however ,the alumni association has been working since 27/12/2012 and name of our alumni associations is 'Maji Vidyarthini Sanghatna M.R.J.m. college umbraj.

As per the constitution and terms and conditions of association eligibility criteria is the student who admitted in the college and after their graduation they are eligible they are eligible to be a member of association. The members are required to submit the membership fee to the association. To be the member of body of the association the criteria of the fee is different. All the past students of the college and who are the member of association

selects the body of association. The selected members choose the chairman secretary. The Secretary sees the correspondents and in in real sense the office barer of association. The association in its meeting passes the resolution regarding the financial assistance to their parent institute. The association prepares the perspective plan of the development of the college and it puts in the meeting of CDC out association has a great role in the development of college. The alumni association suggests and involves in the innovative ideas which will be run in the college. The college alumni association contribute the college to raise the student strength of college the visits oftenly in the college they have also takes leads in organization of parent meet. Whenever there is opportunity the college alumni associations gives the information of the college. The alumni association creates the awareness among the villagers regarding the higher education.

The alumni association always helps to the college in various activities and also it gives financial assistance to the college. The donations and the membership fees are transformed to the college by having the resolution of alumni.

File Description	Documents
Paste link for additional information	http://mrjcollegeumbraj.in/index.php/alumni-association/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response

VISION

To provide educational facilities to the women of hilly and rural area for the development and social changes.

MISSION

To impart higher education to the women from rural area, to awake them educationally, socially, culturally and make them economically self-reliant.

Institution situated in rural and hilly area ,so the society is far away from social and economic development ,specially female population has great lack of education and region having high ratio of social depressed population or downtrodden society dominance is high ,institution provide higher education to female population which they are unable to go urban region ,apart from educational institute provide skilled based education which transforms the social and economic status of the female population. Also institute has been promoting quality education to the students, basically students admitted in the institute are belongs to the rural and remote area .The institutional mission is to make aware to students in educationally and socially .To bring empowerment among women, so in this view institute provides various dimensions of skill based learning, such as various short term courses and remedial coaching which helps students economically self-radiant.

The institute provides various facilities to the students to attract towards higher education such as scholarships for students which are belongs to socially backward , apart from this economically backward students are also having free ship in educational fees ,the institution also avail funds for economically weaker students through student aid fund .The institution also prepare students to promote further higher education , In the various State and Union services the ratio of rural girls is nominal and so marginal hence institute provide guidance and remedial coaching for civil services to aspirants .The institute inculcates quality educational, social and cultural values among students which helps to make them brighter future .

The institute ensures that the vision and mission of the college are in tune with the higher education policies of the nation by introducing modern, professional and skill based courses offering the benefits of the education to students, facilitating economic empowerment of women through higher education offering various short term courses.

The institute inculcates the value related social justice, equality,

brotherhood, dignity of labor, nationhood and environmental awareness. The institute concentrate on overall development of students, institutes constant support and encouragement to activities through N.S.S., sports, cultural programs results into providing opportunities to achieve successes in different fields and prepare student to accept challenges of new era. The institutional mission is to impart higher education to women admitted from highly and rural area to achieve target ,institute take high efforts to encourage for higher education .In the view of academic development.IQAC make efforts by providing action plan and academic calendar and making action plan for the academic development, The strategic plan forwarded in the meeting of CDC .The IQAC develops agenda of the meeting considered need of the institute .as per action plan college implements different activities throughout the academic year aiming the fulfillment of the vision, mission and goals of the institute.

<http://mrjcollegeumbraj.in/index.php/committee-list/>

File Description	Documents
Paste link for additional information	http://mrjcollegeumbraj.in/index.php/committee-list/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response

The parent institute Rayat Shikshan Sanstha supports trend of decentralization in governing system with the proper well defined inter-relationship. Parent institute is at the peak level management there is Executive body headed by President. There are four region wise Vice -Presidents ,under the President there is Board of well-

known social workers and public servants .In the second tier of management is known as Managing council ,which is headed by Chairman of the institute and members are active social reformers and public servants ,in this council has representation of academicians .The managing council takes the decisions of academic development of the institution ,and making the path of development and policy implementations which are guided by U.G.C., government of Maharashtra and university. In the parent institute, there is academicians's forum which is known as Higher Education committee. Which is headed by Secretary of the institute and the members are Principals of all colleges governed by parent institute, this committee works as guide line of institutes policy and making strategic plan for academic development.

At the institutional level there has management, the governing body at local level which is known as College Development committee (C.D.C.) and headed by Chairman and having representation to all sectors of the society with academicians and the Principal is Secretary of CDC. The composition of C.D.C. is according to the guidelines of U.G.C..One of the member is from social field, Educational field, industrial field others are teaching and non-teaching staff.

The institute has more than 40 academic committees, which are headed by committee chairman and each committee has 3 to 4 members .The Steering committee is works out as Academic Monitoring Committee and it functions under the Chairmanship. The Principal is the Chairman of the committee and the other members are senior faculties, Head of all departments, class teachers, NSS programme officer, Physical education Director, head of the exam. And the coordinator of IQAC.All the constitutional and non-constitutional committees which are functioning in the institution, all committees are executing various academic and non-academic activities in the institute .The Steering committee conducts monthly review meetings for discussions of issues and challenges for the development all aspects of the institute through proper channels i.e. parent - teacher meet. Alumni meet, class teachers, feedback mechanism.

The institute always promotes the culture of participative management by involving staff and students in various activities .All decisions of the institutes are governed by management.

At the institutional administrative level government approved a head clerk, a senior clerk, junior clerk, 2 library attendants and 3 peons .the head clerk is the chief of administrative office and other administrative staff works under the guidance of head clerk,

head clerk allotted and distributed the work to other non teaching staff, besides this staff there is two supporting staff on daily wages basis .The administrative work distributed in various tables or sections and work distributed as per tables such as University table, accounts table ,Government table ,examination table ,scholarship table ,in this way administrative work decentralized .

File Description	Documents
Paste link for additional information	http://rayatshikshan.edu/Content.aspx?ID=957&PID=956
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response

The institution has prepared strategic plan to fulfil infrastructure to college, academic development, extra-curricular activities, sports, culture. The targets are defined for the infrastructural facilities and academic development of the institute. These targets have been set with extensive consultation with stake holders, staff, faculty, alumni, management and other social aspects.

The perspective plan of the institute are as follows,

1. To start skill development programme through short term courses.
- 2 Arrangement of industrial and historical visits for students.
3. To organize the expert's lecture of prominent personalities and experts for the development of personality and extra-curricular activities.

- 4 To develop alumni cell to increase placement ratio of the institute.
- 5.To develop and beautify campus .
6. To initiate B.com. Stream.
7. To upgrade the transport and public bus transport.
8. up gradation of MoU s with other institutes and organizations.
- 9.Installation of power inverter and solar energy panel.
10. Development and renovation of college building and girl's hostel
- 11 .To introduce new short term courses.
- 13 To organize lectures for faculty through staff academy under faculty development.

The execution of the perspective plan is done through out the academic year. As we mention to initiate B.com. graduate course, in this academic year B.Com I is initiated by fulfilling all the conditions of government and university. The infrastructural space is raised during the academic year. The institution prepared reading room to the students. In this academic year the institution signed 9 MoUs with other academic institution and social institution. The IBPS centre is initiated in the institution. Some of the departments arranged filed tours of the students. In the institutions various departments organized online expert lectures for the improvement of students. The institution has a communication with the transport department for the more facilities to the students. So the institute always keeps perspective plan in the mind and tries its best to implement the plan

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

Response

The institute is aided and affiliated to Shivaji University, Kolhapur which is state public university, hence the appointments are made by rules and regulations as per Government of Maharashtra, our parent institute does recruitments of academic and non-academic staff by following government roster as well U.G.C. and Government of Maharashtra s service conditions, eligibility etc. The service rules are entitled by Maharashtra civil services regulations. The procedure of recruitments of academic staff follows rules and norms with formation of constitutional selection committee, which is formed by University, and in this committee having representation of parent institute, University, government and peers of subject, which faculty goes to recruits.

The Organogram is as follows in three tire

U.G.C.

Affiliated University

Institute

C.D.C.

Principal

HoD Library Administration

Faculty Librarian Office superintendent

Class teacher Library committee supporting staff

Mentors Students Students

Students

Parent Institution

President

Vice-President

Chairman

Executive body

Managing Council

Higher Education Committee

Principal

Key Indicator: - 6.3 Faculty Empowerm

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://rayatshikshan.edu/Content.aspx?ID=957&PID=956
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Response

Our institution have the existing welfare measure for teaching and non-teaching staff.

1. Social Welfare -

1. Institute felicitates all teaching and non-teaching staff on 'Teacher's Day'.
2. Institute appoints its retired employees as per its needs.
3. Institute initiates in Government Health Scheme.
4. Gym, Faculty Cafeterias ,Identy Card, Computing facility provided by our college

1. Financial Welfare -

1. Institute offers silver coin to the employee on the day of retirement.
2. Institute gives advanced payment in emergency to the temporary teaching and non-teaching staff.
3. Institute seeks medical and Group Insurance schemes.
4. Institute allows Duty Leave, Study Leave, Medical Leave and Earn Leave etc.
5. Full paid Maternity Leave.
6. Institute makes avail Sevak Welfare Fund.
7. Institute provides training to the teaching and non-teaching Employee
8. Group Insurance.
9. Gratuity.
10. Employees Provided Fund as per P.F.rules.
11. Salary timely credited to bank account of employee.

12. In order to encourage the young faculty to research career, internal projects have been provided early in their career.

C. Rayat Sevak Co-operative Bank Ltd. Satara

The Rayat Sevak Cooprative Bank is the bank of rayat employees . All the employees of the bank are shareholders. The bank provides following facilities to the teaching and non- teaching staff

1. Personal Loan-

Sr.No.

Name of the Loan

Amount

1.

Loan No.1

20,00,000/-

2.

Loan No.2

10,00,000/-

3.

Loan No.3

5,00,000/-

4.

Loan No.5

25,00,000/-

2. Festival loan - 500000/-

3. Housing Loan - 50, 00,000 to 70, 00,000/-limit

4. Vehicle Loan - 100% finance

5. Gold Security Loan - 3, 00,000/-

6. Loan on fixed deposit - 85%

7. Financial Compensation after demise.

8. KutumbKalyan Scheme - 50,000/-

9. ShubhMangalYojana -

10. Karmaveer Cash Certificate -

11. KayamThevYojana - 11.75% dividend

12. Saving loan (over draft) - 1, 00,000/-

13. Educational Loan -

Sr.No.

Name of the Loan

Amount

1.

National - India

20,00,000/-

2.

National Medical

45,00,000/-

3.

International

45,00,000/-

14. Sevak Welfare Fund. - Yes

15. Scholarship Prize for members and child - certificate and memento

16. Welfare Scheme for Members family (After Death) - 15, 00,000/-

1. LaxmibaiSahakariPatpedhi (Co- operative Society)

Laximibai sahakari Pathpedhi is also of the Rayat employees .This Pathpedi facilitate following facilities .

1. Educational Loan at low interest for the wards. - 1,00,000/-
2. Medical Aid under the Rayat Sevak Welfare Fund.
3. Family Welfare Scheme.
4. The loan Wavered for deceased staff.

1. The Laxmibai Patil Shikshanotejak Patpedhi.
2. Sevak Welfare Insurance Scheme - 1,00,000/-
3. Shivaji University Teacher's Association -

Teacher's Benevolent Fund - 50,000/-

1. College

Staff Welfare Scheme - Available

The staff is encouraged to give suggestions and regular feedback to improve the Welfare measures in the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops

and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Response

As per the guidelines of Shivaji University, Kolhapur, the college evaluates the performance of teaching staff on the basis of the prescribed format entitled: "Annual Self-Appraisal Report" (ASAR) which has the following parameters:

1. Teaching, Learning and Evaluation.
2. Co- curricular, Extension related activities in college and University.
3. Research and Academic contribution.
4. Patents
5. Consultancy
6. Awards/Fellowship
7. Resource Person
8. Invited lectures.-

The information regarding the above parameters is collected from teachers by circulating printed ASAR forms. Then, IQAC Committee assesses the data with required supportive documents submitted by each faculty. The ASAR scores are determined by the IQAC Committee unanimously.

In teaching learning process, the performance of the teacher is evaluated according to his/her participation in preparation of annual teaching plan, use of ICT, internet knowledge of the students. Also the teacher's active participation in enrichment of syllabus and use of participatory and innovative learning methodologies, along with participation in curricula designing is taken into consideration. Moreover the teachers are also assessed on

the basis of their participation in UGC organized Orientation, Refresher and Short term Courses as well as teacher's participation in examination duties.

Beside this the teachers are also evaluated on the basis of their participation in student's related co-curricular activities. The teachers are supposed to conduct the activities such as seminar for the students, organizing study tours and expeditions. It is also essential that teachers should participate in student counseling regarding personality development, guidance for Competitive examination and various entrance examinations. The ASAR system also evaluates the teachers for their participation and organization in extension activities, cultural activities, academic and administrative committees as a chairman and members of these various committees.

In addition to this, the teachers are also evaluated by their contribution in the publishing and presenting of research papers in various national, international U.G.C.notified journals and conferences, seminars and symposia respectively. Teacher's participation in reference and text books, there contribution in the form of carrying out major and minor research projects. The faculty being Research Guide of Ph.D. and M.Phil. Is taken into consideration. Furthermore their status as visiting faculty in universities and colleges are taken into consideration to evaluate his academic performance.

°for this evaluation¹

1. Annual Self-Appraisal Report Forms are submitted by faculty and scrutinized by IQAC.
- 2 The Principal communicate the feed-back received from the students to the concerned faculty.
3. The Principal makes suggestions to faculty and staff for the improvement.
4. They are also appreciated for their distinguished assessed by students.
5. The Teachers Academic Dairy prescribed by the university gives clear information of all

Academic, co-curricular and extra-curricular contributions of a

teacher. Academic dairy is

Maintained by each faculty member.

6. Academic dairy, which reflects their overall performance during the academic year.

The performance is received for the qualitative outcome. The motivation, appreciation and suggestions to the faculty in response to this review help in improvement in duties, focused teaching and research.

◦ Outcome of the ASAR ¹

1. Improvement in the working of the college.
2. Better motivation.
3. More focus on teaching learning process and research.
4. The talent and short coming of staff are identified through appraisal reports.

◦ Major Decision taken ¹

1. Submission of proposal for MRP is encouraged for permanent faculty.
2. Felicitations of teachers with outstanding performance.

Suggestions are communicated to the concerned faculty for improvement orally, in written form and by the Head of the Department.

◦ Non-Teaching Staff ¹

The Non-Teaching Staff is appointed by the Rayat Shikshan Sanstha, the parent institute abiding all the rules and regulations of the State Government as well as UGC norms. After the appointment of the non-teaching staff, the confidential report is prepared after every six months by the Principal in consultation with the office¹ in charge. The confidential report contains his/her behaviour as well as work. If a non-teaching staff is found neglecting his/her duties or is not serious for the work assigned to him/her, the concerned

staff is persuaded orally for the same. However, his/her persistence for negligence is tried to mound with a memorandum. If he/she does not yield to smooth functioning in his duties; it is reported in his/her service book as well as disciplinary action is taken against the concerned staff. The result of the disciplinary action may excel to resist him/her from the annual increment and also transfer from one branch to another branch.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response

The institution has an effective mechanism for auditing accounts. The audits of accounts are regularly done. The Institute follows the regular financial audit system. The audit is done by internal as well as external agencies. The internal audit is done by the parent institute i.e..Rayat Shikshan Sanstha in the first and second term in the financial year. The external audit is done by the Chartered Accountant firm, Kirtane and Pandit, Chartered Accountant Pune. The final salary and non-salary audit is done by Joint Director and Senior Auditor of Higher Education, Kolhapur and Accountant General, Mumbai. The college sends financial statements every year to the concerned authority. All the queries raised are duly clarified.

◦ Internal Audit ¹

Copy of Budget proposals, invoice and vouchers and supporting documents of every purchase/event is maintained in the respective departments and the original documents are sent to the accounts Department of the Institution. The accountant of the institution verifies every document, observations if any, is brought to the notice of HOD's for immediate rectification. The details of all the expenditures/transactions of the entire financial year is consolidated and maintained at the accounts office and submitted for external audit at the end of the financial year. Appointed Chartered Accountants team members visit the institution quarterly and verifies all the bill, vouchers, books of account, bank statement along with other documents, if found any discrepancies they will inform the accounts department in writing with a copy to the parent body for further action/rectification.

The college has three tier audit mechanism in which Sanstha Management, Joint Director Office and Auditor General, Govt.of Maharashtra carry out financial audits.

° External Audit ¹

The external audit takes place after financial year. The management has deputed an agency of internal auditors to audit the documents of the college. The internal auditor submits his report to the Management. The external auditors also submit the audit report to the Management. Both audit reports are evaluated and compliance reports are sought if any, from the accounts section. The Joint Director, Higher Education, Kolhapur, the senior Auditor conducts the audit of the college regularly as per the rules and regulation of the State Government of Maharashtra and submit the report.

The final audit is done by the AG of Maharashtra. It is done after ten years. The last external audit by the Management nominated CA was conducted in the month of March,27Th 2012

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response

The institute situated in rural and hilly area and society is far away from development and high ratio of down-trodden population as well as low ratio of female education, hence there is lot of hurdles to collect funds. But major source of non- salary fund is E.B.C. student's amount educational fees which is paid by Govt. of Maharashtra to Institution.

Another source is fees collected from students for short term courses which they are enrolled. The institute runs skill based short term courses. Besides the Alumina avail funds to institute the furnished courses under 2f and 12b hence at UGC grants are applicable to institute. The parent institute also avail need base financial support to institute.

Our resource mobilization policy and procedures are as follows¹

1. The institution set up UGC committees as per the directions of

the UGC given in the XIIth plan.

2. The UGC Committee, in close coordination with the CDC and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.

3. The purchase committee take care that purchases are done properly and in accordance with the rules.

4. The college development committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

5. The library Advisory committee takes care that the resources in library are utilized optimally.

6. Campus cleanness and its utilization is monitored by the campus cleanliness and beautification committee.

7. To insure the optimum utilization of resources the Principal issues directions.

8. Some funds are allocated for social service activities as part of social responsibilities through NSS.

9. The institute has developed a common language lab which is utilized by all language departments. The notices, important circulars are sent by email or What's App group of the staff. The institute always prefers to repair the furniture at its optimal level. The library accepts books donated by retired teachers/professors/ citizens. Thus the infrastructural facilities are used for teaching in the morning and then after for short term courses respectively.

10. Regular internal audits from the Chartered Accountant and external audits from the Government make sure that the mobilization of the resources is being done properly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC cell in the college established as per the guidelines of NAAC. From the establishment of IQAC cell it is leading in the quality enhancement in the institute. The IQAC cell significantly contributing in the quality assurance strategy and process. The IQAC conducts its meetings and decided the policies to improve the quality. IQAC cell prepares the perspective planes to the academic year and according to this plan it fulfills its functions. The IQAC under the chairmanship of Principle arranges meetings of faculties and in this meetings it decided the plan to quality enhancement in the institution. As per the plan each and every faculty prepares the academic planning of teaching learning and evaluation. The IQAC cell do its audits at the end of semester before that the head of the department and the institution head observes the lecture notes and if the performance is not good then the orally and written suggestions are given to faculty. The sole purpose of the IQAC is to maintain the quality and in this connection the IQAC give the suggestions to the exam department to prepare and the implement the plan of internal examinations. The examination departments after the examination its reports submit to the IQAC. IQAC analyses the reports and wherever need than it gives the suggestions to the head of the principal. The IQAC conducts and keeps records of the activities in the institution. It gives the directions to the various committee to conducts activities in the institutions. The IQAC also monitors the sports activities. The IQAC according to the requirement suggests to increase the infrastructure. IQAC prepares AQAR and submits in time. The IQAC contributed significantly in the development of institute and also the holistic development of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC plays vital role in the quality improvement of the college. Its set some brainstorming, etc. In changing of time the faculty applies new teaching methods. In this academic year the online teaching is implemented throughout the academic year. The IQAC cell suggested to the management to purchase web camera for the online teaching besides this the faculty used various apps to the online teaching. The easy method to provide important points the faculty used whatsapp and mails and reached to the students. The online evaluation also done in the academic year. The IQAC prepared the internal examination plain through the examination committee and according to this time table the online exams were conducted. After teaching learning the outcomes also evaluated. The results of the academic year are good goals before it in teaching learning process and structures and methodology to implement and also sees the outcomes. In teaching learning process the faculty uses traditional methods like lecture, seminars, projects, question answer, . In this way the IQAC sees the setup which was prepped is implemented properly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College has been set up with a view to provide higher education to the students from rural, hilly and drought prone area for their holistic development from higher education courses. Through future initiatives, we strive for social transformation, educational awareness, cultural and economic empowerment and self-reliance among the students.

Various aspects of Shivaji University curriculum are taught through teaching and learning in order to inculcate social values and gender equality in the students. The details are as follows.

In Chandrakant Devtale's poem "Maa jab khana parosti thi" in Hindi subject in the field of art, in this chapter the discussion is on gender equality, greatness in women's context and today's situation is explained. The poet has clarified the restlessness of not being a mother between his wife and children by marking the affection, service, sacrifice and anxiety of mother and son.

Also, in the poem "Bejgah" the poet has explained the pain and suffering of women who feel loneliness in the patriarchal society.

Whether it is the masculinity of feminism in the poem Rajni Tilak the writer Savitribai Phule's character Sahaj, the work has been done to create a consciousness awakening in modern woman. Balwant Deshmukh has explained the importance of education, scientific approach, karmaism, labor prestige and social values in the lessons of "Mahapurush Dr. Bapuji Salunkhe" who led Sankalp Siddhi in Marathi subjects in the field of art.

Also the values of social change, gender equality, depiction of female life, rural-agricultural culture are explained in the edited anthology of poetry in English subjects in the art branch. In this topic of A.G. Gardiner's "On saying please" the cross-cutting issues of politeness, courtesy, civil behavior & cooperation are explained incorporated.

Also in Mohan Prakash's topic in the "Shadow of passion" gender equality, morality & humanity, cross cutting issues are explained.

Also, in Premchand's topic "The Shroud" cross cutting issues like morality, honesty, kindness & sympathy are explained. Similarly S.C. Chatterjee's topic "Laloo" cross cutting issues like cooperation, anti superstition & humanity are explained.

In William Shakespeare's "Comedy of errors" cross-cutting issues like kindness, morality & humanity are explained. In Gulzar's "Angeer" the cross cutting issues of humanity, generosity & morality are explained.

In the topic of social interaction and social structure in sociology subjects in the field of art, social structure: status and role, norms and values, cross cutting issues are explained. Also, in the topic of social cultural issues, co-female feticide mununalism, these cross cutting issues are explained. In the topic of socio legal issues, human rights in Indian constitution, women's rights, cyber crime, cross cutting issues are explained. In the topic Violence against women, tri cutting rural women, rural women-urban women, cross cutting issues are explained.

Similarly, in the topic of women's harrasment at workplace, women's harrasment, remedies and vishakha Guidelines acts 2013, cross cutting issues have been made incorporated. In the same way, in the topic of United Nations organizations and human rights, the universal declaration of human rights, 1948, international covenant on economic, social and cultural rights, 1966, cross-cutting issues are clarified.

In this topic Violation of human rights in India, human trafficking, mob lynching & honor killing, cross cutting issues are explained.

The values of social equality, gender equality, anti-superstition, national unity, women's education and literacy have been clarified in the lessons of "Mahatma Jyotiba Phule Life and Work" as well as "Dr. Babasaheb Ambedkar Life and Work" by Professor N.D. Patil and Professor D.L. Thorat in the history subjects of the Arts Branch

of the College.

In the lessons "Industrial Revolution" and "French Revolution" by Prof. N.D. Patil and Prof. D.S. Thorat, the values of building a scientific society, freedom, equality, brotherhood, spread and patriotism are explained.

Similarly, Vir Wajekar Art Commerce Science College, Funde, Tal. Uran, Dist. Raigad Assistant Professor of Marathi Dr. Vidya Navadkar on the occasion of the birth anniversary of Savitribai Phule, the first teacher and social worker, lectures on "Contribution of Savitribai in Women's Education" were conducted online in the colleges under Marathi Department.

In college, students are trained in self-reliance as well as protection. Training is imparted in the college under karate course for self-defense of girls. This training helps the students to develop qualities like personality development, confidence etc.

College takes care of the safety of female students. Security guards have been appointed in the college. A CCTV camera has been installed at the gate of the college. It is used for the protection of female students.

Nirbhaya squad is working under Umbraj police station. The staff of Umbraj Police Station under the Nirbhaya Squad is operating in the colleges for the safety of the students. The students gets safty from the wicked persons in the society.

Many activities are successfully implemented in the college through NSS. The students have participated in special cleaning campaigns, tree planting, girl's day, labor day etc. Through such activities students acquire the ability to adapt to social life. Going beyond the distinctions of high-low, superior-inferior, male-female, rich-poor, etc., helps to make their personality balanced and prosperous.

Colleges also celebrate International Women's Day on 08 March 2021, National Women's Day on 13 February 2021, National Girls 'Day on 24 January 2021 and International Girls' Day on 11 October 2021. Through this, students are encouraged in the context of Gender Equity.

File Description	Documents
Annual gender sensitization action plan	http://mrjcollegeumbraj.in/index.php/student-welfare-scheme/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://mrjcollegeumbraj.in/index.php/student-welfare-scheme/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste management

The institute has a solid waste management. In the campus of college there is cement concrete dumping tank where all the raw material is collected. The material which is not destroyed that material is collected in the ghanta gadi which is by the grampanchayat. In the campus the dustbins kept. These student & the staff keeps the solid raw material in these dustbins. The collected solid raw material after some times transforms in the fertilizer that fertilized solid material is given to the plants in the college campus. So the institute maintains cleanness in the premises of college.

2. Liquid waste management

The institute has liquid waste management. The drainze System is in the college premises. These drainze up to the main drainze of grampanchayat. The used waste water goes in the drainze system. The

plan of draize system is approved by the enginerring department of local administrative body. Due to these liquid waste management the college campus is free form pollution & other dieses.

3. E-waste management

The instution is one of the branch of Rayat shikshan sanstha. The parent institute collects e-waste material & exchanges the material. The parent institute has committee that committee takes the decision of the raw material & gives the reasonable returns to the institutions. The committee visits once in the year.

4. Water recycling system

The institution has water recycling system. Near to the ladies hostel the institution has created underground water tank. The water on the roof of building collected in the water tank & this water is used for various purposes including the watering to the plants in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of

B. Any 3 of the above

reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College have students from rural, hilly and tribal areas. Specialty Farmers childrens are studying in our college. College is constantly striving for the educational, economic, social and cultural development of the economically backward and socially backward students in the rural areas. Special emphasis is laid on curricular and co-curricular activities for the holistic development of female students in college.

Even so, owning one is still beyond the reach of the average person. In this regard, tolerance of students in our college and tolerance towards other sections of the society should be inculcated in them. Therefore, various cultural programs are organized in the college.

Students are enthusiastically participating in the youth festivals sponsored by Shivaji University, Kolhapur every academic year. Since students from all over Satara district are participating in this youth festival, it naturally helps in their socialization.

Through the cultural program, the personality of the students is developed. Their hidden qualities are given a chance through such programs which helps in accelerating their development. Attempts are made in our college to develop the personality along with the academic development of the students.

Stering Committee & IQAC are chalked out the planning of work through out the academic year at the beginning of academic year. In this, various programs are organized throughout the academic year through the Cultural Committee. These programs help in inculcating

national unity, social equality, social harmony and culture in the minds of the students. E.g. Songs of national unity, patriotic songs, Koli songs, farmer songs helps to bring about regional equality and social convergence. There are many types of diversity in Indian social life. There is diversity in Indian culture in terms of religion, caste, language, dress, food, festivals, culture, customs, etc. At the time of cultural activity presentation all these diversified diversities presented before the student and they come to know reality and ultimately there is a change in behavior & in future they remain united.

From this point of view to bring in linguistic equality & have the honour of all the languages institute celebrates, 27th February celebrated as Marathi Language Pride Day, September 14 also celebrated as Hindi Day.

College has some special facilities for disabled students. Without allowing the disabled to stand in line, they were given direct & immediate access to office work. Also, persons with disabilities should be able to enter the college without any hassle. Therefore, special access routes have been made available. Other students show tolerance & never peep in the queue of disabled students. The institute celebrates the birth & death anniversary of great personalities the purpose behind it is to create religious, social & economical equality among the students.

A variety of sports, as well as a variety of competitions is organized under the sports department of the college. In the sports meet there is no system to have caste-wise, region-wise or economical class-wise separation. All the students from all Satara participate in sports events. The students in place of above mentioned all these things develop sportsmanship, tendency of co-operation. Through these activities develop their own personality, learn to manage stress & the most important they are aware of social equality.

The NSS department of the college carries out various activities. In this, activities like specialty cleaning campaign, tree planting, water conservation, Balikadin, literacy campaign, Prabodhan Feri, Shramdan etc. help to create social balance in the personality of the students.

Through all these activities curricular, Co-curricular & Extra-curricular activities institute tries to provide an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio economic & other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Constitutional values are consciously inculcated in colleges through curricular as well as co-curricular activities. Through school and co-curricular programs, students are introduced to the Constitution of India, values of constitutional rights and duties, freedom, unity, equality, fraternity, social justice, secularism, etc. Constitutional values are inculcated in the students through the planned syllabus of Shivaji University, Kolhapur in college. Students are introduced to the Indian Constitution to B.A. part-III there is a self study paper. To B.A. part -II there is paper of Public Administration & H.S.R.I.M. to B.A. part- I & B.Com. Part- I there is a self study paper on Democracy Election & Good Governance. It helps them to be aware of their rights and responsibilities. Paper No. 3 for B.A. Part II class covers the subject of social issues in India. These topics include Human Rights, Indian Constitution and Human Rights. This course helps students to learn constitutional values. Colleges celebrate the great freedom fighters, revolutionaries, social workers and social reformers who have contributed to the Indian freedom struggle. Lectures are organized on their biography. Such activities help the students to become aware of the Indian Constitution and to realize their rights and duties. Programs are organized in the colleges to inculcate in the students a passion for the Indian Constitution. In this, the national anthem is taken before the morning teaching session starts in the college. It is attended by teachers and all students. After studying the self-study literature on the subject of public administration, students will gain knowledge about the governance system in their country. They have different types of administration in our country e.g. Servant Administration, Financial Administration etc. It will also provide knowledge regarding the changing perspectives in public administration. The purpose of this course is to create awareness among the students about the importance of democracy. What is constitutional democracy, what is the significance of democracy in one's life? If a person plays a good role in the society, how can he benefit from it? The purpose of this study is to understand this.

Apart from this, another objective of this study is to acquaint the individual with the different aspects of democracy and to explain its role in the overall development of the state.

This course has been started with the view that all the students enrolled in the college should register as their voters. It should also encourage other people in the community. Students should not only participate as voters but also actively participate in the general election and political process.

Due to the subject "Constitution of India" in B.A. Part-III of Arts in College Students will learn about the constitution and philosophy of the Indian Constitution. Students will be made aware of fundamental rights, guidelines and duties. Students will be informed of the process of correction. Constitutional values are also inculcated in the college by celebrating Independence Day on 15th August, Republic Day on 26th January and Constitution Day on 26th November.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In college, special emphasis is laid on the cultivation of national culture among the students. National festivals, celebrates, as well as anniversaries of great men and their remembrance days are of special importance in the personality development of the students. The thoughts of great men of any nation serve to guide society.

Therefore, it is the duty of every wise citizen to remember such great men. In this regard, college greets the freedom fighters and revolutionaries of the Indian War of Independence on the occasion of their anniversary. Also the great human beings who sacrificed their life and have made special contribution in social awakening and social transformation. They are also given special respects in the colleges. The institute celebrates birth & death anniversary of great person & saluets to their work.

- Savitribai Phule Jayanti on 3rd January 2020
- Jijau Maa Saheb Jayanti on 12th January 2020
- Swami Vivekananda Jayanti on 12th January 2020
- Netaji Subhash Chandra Bose Jayanti on 23rd January 2020
- Sant Ravidas Maharaj Jayanti on 9th February 2020
- Sant Sewalal on 15th February 2020 Maharaj Jayanti
- Chhatrapati Shivaji Maharaj Jayanti on 19th February 2020
- Sant Gadge Baba Maharaj Jayanti on 23rd February 2020
- Yashwantrao Chavan Jayanti on 12th March 2020
- Martyr's Day on 23rd March 2020
- Mahatma Jyotiba Phule Jayanti on 11th April 2020
- Dr. Babasaheb Ambedkar Jayanti on 14th April 2020
- Mahatma Basaveshwar Jayanti on 26th April 2020
- Rashtrasant Tukadoji Maharaj Jayanti on 30th April 2020
- Anti-Terrorism and Violence Day on 21st May 2020
- Maharana Pratap Singh Jayanti on 25th May 2020

- Swatantryaveer Savarkar Jayanti on 31st May 2020
- Ahilya Devi Holkar Jayanti on May 2020
- Rajshri Shahu Maharaj Jayanti on 26th June 2020
- Vasantao Naik Jayanti on 01st July 2020
- Lokmanya Bal Gangadhar Tilak Jayanti on 23rd July 2020
- Sahityaratna on 01st August 2020 Annabhau Sathe Jayanti
- Krantisinha Nana Patil Jayanti on 03 August 2020
- Sadbhavana Day on 20 August 2019
- Raje Umaji Naik Jayanti on 07 September 2020
- Pandit Deendayal Upadhyay Jayanti on 25 September 2019 - Antyodaya Day
- Mahatma Gandhi Jayanti on 2 October 2020
- Lal Bahadur Shastri Jayanti on October 2, 2020
- Doctor APJ Abdul Kalam Jayanti on October 15, 2020
- Maharshi Valmiki Jayanti on October 31, 2020
- Indira Gandhi Punyatithi and National Resolution Day on October 31, 2020
- Vallabhbhai Patel Jayanti and National Unity Day on October 31, 2020
- Pandit Nehru Jayanti on 14th November 2020
- Birsa Munda Jayanti on 15th November 2020
- Indira Gandhi Jayanti and National Unity Day on 19th November 2020
- Constitution Day on 26th November 2020
- Sant Jagannade Maharaj Jayanti on 8th December 2020 thus anniversaries, national days.

In this way the thoughts and deeds of great men are nurtured in our college. Apart from this, national festivals like Sadbhavana Day, Anti-Terrorism and Violence Day, National Unity Day, Collective Reading of Objectives of Indian Constitution, Independence Day, Republic Day, Yoga Day, Reading Day, Constitution Day, Population Day etc. are celebrated on a large scale.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice - The Administrative System of College
2. Objectives of the Practice -

1. Promoting the values of faith, diversity, equality and openness
2. Encourage proper use of equipment using existing technology.
3. To facilitate the work by continuously improving the work of the college.
4. Provide proper support and guidance to record management while operating.
5. To give clear and useful and appropriate response to keep the premises clean, beautiful and safe.
6. To develop and plan the budget of each department of the college.
7. Creating the right environment by developing control over every element of the college.
8. Creating a sense of responsibility in all by decentralizing power.
9. To increase efficiency by bringing transparency in the entire functioning of the college.
10. Security of all college information.
11. Team building by creating equality in all.

1. The Context -

As the college is related to the rural areas, work is being done to impart proper and good education to the weaker and needy students and sections of the society. For this, the administrative system plays an important role. There needs to be proper communication and coordination between the administration and the students, as well as cooperation. This requires more facilities.

1. The Practice -

A key feature of every organization is democratic governance. The organization gives everyone the right to express their views and a sense of cooperation. Rayat Shikshan Sanstha deals with people from all walks of life. As well as those who work and are administered for it.

The founder of the organization Padmabhushan Karmaveer Bhaurao Patil welcomed all the people who love the organization. The inclusion of the weak and needy people in the society and one of the results of this is the support that Rayat Shikshan Sanstha is getting from every section of the society today.

Distinguished dignitaries at state and national level have always guided the work of Rayat Shikshan Sanstha and this is the spirit of democratic principle. Considering the principle of democracy, the organization has established the posts of president, secretary and organizer.

In the same manner, many posts like Auditor, Field Inspector, Journal Body Member, Managing Council, Executive Council Life Board, Member and Accounts Committee have been created following the democratic principles of the organization. Problems are solved democratically through these positions.

The college is established by Rayat Shikshan Sanstha. The college is affiliated to Shivaji University, Kolhapur. The college provides education to the weaker, financially backward and needy students.

Rayat Shikshan Sanstha employs the staff of the college to carry out this task. To implement this, the institute has appointed principals, vice-principals, all the professors and non-teaching staff of the college.

Various committees have been set up to distribute the work in a democratic manner through the college. These committees are tasked with overseeing the day-to-day operations. The following committees

have been appointed for this purpose - The College Development Committee, IQAC Committee, Staff Academy Research Promotion Committee, Purchase Committee, College Activity Organization Committee, Teaching Committee, Learning

Committee, Evolution Merit Promotion Committee, AISH MIS Information Committee, Alumni Legal Aid Committee, Extra Curricular Activities Committee, Student Adoption Committee, Corpus fund Committee, Triveni Bulletin Committee, Community Engagement Committee, Lead College Activity Committee, Tour Committee, Staff Welfare Committee, Wallpaper, Advertisement publicity Committee, Literacy Committee, B.C. Cell Standing Committee, Anti Ragging Committee, Internal Complaint Committee, Grievance Redressed Committee, Magazine Committee, Academic Calendar Committee, Time Table Curriculum Committee, Short Term Committee, Remedial Coaching Committee, Virtual Field Trip Committee, Nature Club Committee, Feedback Committee, NSS Committee, Paris Conceal Cell Center Committee, Women Empowerment Cell Committee, Audio - Visual Aids Technical Assistance Committee, Karmveer Vidya Prabhodini Committee, Competitive Exam Guidance Center Committee, Career Guidance Placement Council Cell Committee, Website Development Committee, Student Council Gymkhana Committee, Building Maintenance Development Committee, Student Welfare Committee, Library Advisory Committee, Earn Learn Scheme Committee, Vivek Vahini Committee etc. committees work to determine the policy of the day-to-day functioning of the college. Also all the committees work on daily policy making. This committee also has the task of planning the work.

1. Evidence of Success -

Rayat works for the staff and mentors of educational institutes and colleges. For this purpose various committees are appointed and the meetings of these committees are kept in record of their work reports, their reports, minutes, meetings, as well as entries in various registers, list of events, and their photos. The notes in the audit note and the evaluation of the performance of other types of reports are also being presented as evidence.

1. Problems Encountered and Resources Required -

There seems to be a lack of resources required to complete the work and implement the planning. The institute is facing some difficulties in college. There needs to be more facilities to complete any task. Involvement of staff and mentors and non-filling of vacancies and sanctioned posts by the government poses a challenge to the organization.

B]

1. Title of the Practice -

Short Term Course

1. Objectives of the Practice -

1. Creating social, economic and personal development.
2. Trying to impart practical knowledge.
3. To provide the right knowledge and skills to survive in future competition.
4. To enable student's financially through short term courses.
5. Provide appropriate working skills from the curriculum.
6. Build confidence by providing work skills.
7. Preserving personal values.
8. To uphold moral and social values.
9. Convincing today's need for skill based courses.
10. To strive to improve the living standards of all sections of the society.
11. To develop a group of female students for training.

1. The Context -

This includes getting permission to start a short term course. Creating work procedures. Explain the concept and its benefits to the students. Taking time out for this from the busy academic schedule of the college. To provide quality education in less time and to encourage work. Provide a platform for students to present their work and gain experience. Facing the financial difficulties of students in rural areas. Many such problems need to be solved.

1. The Practice -

By creating a group of at least 25 students, they are encouraged to pursue skill-based and experience-based learning according to their interests. Accordingly, they take admission in the course. For this, trained and qualified teachers are appointed. Accordingly, an attempt is made to impart proper and quality knowledge and skills in a short period of time.

At the same time, these skills and knowledge create the courage to get a job and start a business. Various workshops are organized to impart more knowledge about current affairs. The difference is that the students are financially capable. Students are working to meet the needs of the society through this course.

1. Evidence of Success -

Many short term courses have been running in the college since 2005. Through this many students have completed the course. This practice has been going on uninterruptedly for sixteen years. Many students have become financially capable through this short term course. Some students are working on short term course skills in different companies.

Also, some students are trying to meet the needs of the society by starting their own business. All the students have gained knowledge and experience to survive in the competition. This is the courage that has been created. Since then, the students have been working in different fields in a very good way, developing their own personality.

1. Problems Encountered and Resources Required -

To make it easier to understand by adapting the short term of this short term course. It is difficult to teach different concepts in a modern way and according to the educational pattern. This includes changing the curriculum according to the new educational policy and time. Managing student time. To make the necessary resources available. Encouraging due to financial disability being a rural part.

1. Notes -

By implementing the right course through this short term course, time planning has to be done. To complete the course on time without disturbing the students. By presenting their results, to encourage them for further action.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness

Since college is located in a rural area, the objective is to promote the holistic development, personality development and economic development of the college students. For this, an attempt is made to eradicate ignorance among the students by teaching academic courses in the college. Also personal social and other values are nurtured.

Along with this course, various workshops are organized to impart practical and educational knowledge related to modern curriculum. In addition to regular courses, short term courses are also provided to acquire other skills.

Through this short term course, work is done in the college to impart skills and training for the students to become financially capable. Based on these skills, these students are getting jobs in various companies are accomplishing their own goals. Their standard of living has improved. At the same time, they are creating the courage to start a skill-based business. You need more than luck to succeed in affiliate business. In addition to the regular curriculum, a skill-based curriculum is essential to build this confidence. For this, some courses are run in colleges as follows.

1) Beauty Parlor - This course provides vocational training to the students. Through this the students are trying to become financially capable by gaining specific skills and experience. In this, students can work by setting up a business. Also, this business can be done at home.

2) Dress Designing - Dress designing is a course that is evolving with the changing times. You can see the popularity of this has increased tremendously. Also the demand for it is increasing. Due to the increasing demand and needs, this field is becoming an ideal career for many. Dress designing is a traditional course. It requires skill and passion. That is why this course has been introduced in colleges to create these skills and interests. This is creating many employment opportunities.

3) Balwadi - Through this course, school girls are being helped to develop cognitive interaction and basic skills. Kindergarten courses are important for social and emotional development.

4) Spoken English - As English is a global language, it is of paramount importance in the lives of students. Knowledge of English language has become very important. Globalization, liberalization or privatization has made the world a market. Communication skills are crucial if you want to secure your place in this market and survive in the global competition. Students are advancing their personal and professional lives through spoken English courses. English is a career skill. Its use in large scale is increasing in the present period.

5) Karate & Boxing - Students and girls feel that their safety is important when they are in the community. If there is a safe environment in the society then girls can get proper education and work according to their own interests. To create this safe environment, students need to take short term courses like karate boxing. From this, physical fitness is being created. Training is being imparted here on how to stay safe from the bad elements of the society. This allows students to use the community independently with respect and dignity.

6) Yoga - Today students need to be mentally and emotionally able to come out of loneliness, stress, anger, frustration, emotions by creating awareness to keep their physical and mental health stable. The solution is to do yoga daily. Students are being taught pranayama, yoga, meditation by doing different activities according to their age, laughing and playing. It trains children to be happy, positive and enthusiastic. As the mind becomes more concentrated, so does their intellectual development. From that comes academic

progress. Such noble values are rooted in them. The failure of the occasion, the depression is ready to face.

7) Office Automation - Computers are widely used in the world today. Therefore, this short term course has been started to impart computer skills to all the present students. According to this, the application of computer in the students, office automation techniques related to the development of skills. Through this, students are getting jobs and becoming financially viable.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To Start Science wing in the institution.
2. To initiate more and more skill oriented courses.
3. To built equipped language lab for Marathi and Hindi.
4. To encourage faculty to publish maximum research papers.
5. To get the hundred percent university result.
6. To sing up MoU with other institutions.
7. To submit AQAR in time.